



# বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/ 16121

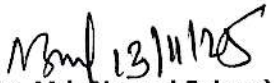
Date: 13/11/2025

## Office Order

**Prof. Saif Ullah Munshi**, Department of Virology and Dean, Faculty of Basic Science & Para-clinical Science of this university has been granted Ex-Bangladesh leave (duty leave) for 16 (Sixteen) days from 16/11/2025 to 01/12/2025 to attend the "**Dr. LEE Jong-wook Fellowship Program (Training Course for Hospital Management 2025)**" to be held in South Korea. During this period Prof. Afzalunnessa of the same department and Dr. Shakhawat Hossain, Dean, Faculty of Dentistry will look after/hold the charge of **Prof. Saif Ullah Munshi** Department of Virology and Dean, Faculty of Basic Science & Para Clinical Science of this university respectively.

In this connection, all expenses will be borne By KOFIH.

By order

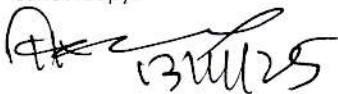
  
(Prof. Dr. Md. Nazrul Islam)  
Registrar

No. BMU/2025/16121 (13)

Date: 13/11/2025

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of South Korea in Bangladesh.
2. The High Commission/Embassy of Bangladesh in South Korea.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. **Prof. Saif Ullah Munshi**, Department of Virology and Dean, Faculty of Basic Science & Para-clinical Science, BMU, Dhaka **with the request to submit departure/arrival report in due time through proper channel.**
6. **Dr. Shakhawat Hossain**, Faculty Dentistry, BMU, Dhaka.
7. Chairman, Department of Virology, BMU, Dhaka.
8. Prof. Afzalunnessa, Department of Virology, BMU, Dhaka.
9. Director (Finance)/(Hospital)/Director (IT), BMU, Dhaka.
10. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
11. PS to Vice Chancellor, BMU, Dhaka.
12. PS to Pro Vice Chancellor (Academic)/(Administration)/ (Research & Development)/ Treasurer, BMU, Dhaka.
13. PO to Registrar, BMU, Dhaka.
14. BMU Web: [www.bmu.ac.bd](http://www.bmu.ac.bd)
15. Office Copy.

  
(Dr. Md. Delwar Hossain)  
Additional Registrar-1  
*Asst. Secy*