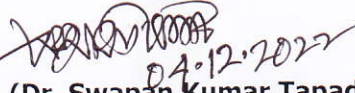**No. BSMMU/2022/12101**   **Date: 04/12/2022**

Office Order

Dr. Khaleda Akter, Associate Professor, Department of Conservative Dentistry & Endodontics of this university has been granted Ex-Bangladesh leave for **Perform Omrah Hajj** in KSA. For this reason, she has been granted earned leave for 15 (Fifteen) days from 14/12/2022 to 28/12/2022 or from the date of availing of the leave (Not later than 20/12/2022). During this period Dr. Debashish Nasker, Assistant Professor of the same department will look after the duties of Dr. Khaleda Akter.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

(Dr. Swapan Kumar Tapader)
Registrar (Incharge)

No. BSMMU/2022/12101(13)   **Date: 04/12/2022**

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of KSA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in KSA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Conservative Dentistry & Endodontics, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director(IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Khaleda Akter,** Associate Professor, Department of Conservative Dentistry & Endodontics, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Debashish Nasker, Assistant Professor, Department of Conservative Dentistry & Endodontics, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/(Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.

Registrar (Incharge)