

No. BMU/2025/7287

Date: 29/04/2025

Office Order

Dr. Rubaiyat-E- Mortaz, Associate Professor, Department of Laboratory Medicine of this university has been granted Ex-Bangladesh leave **to visit Singapore for treatment purpose of her son**. For this reason, she has been granted earned leave for 04 (Four) days from 12/05/2025 to 15/05/2025 or from the date of availing of the leave (Not 17/05/2025). During this period Dr. Md. Saiful Islam, Associate Professor of the same department will look after the duties of **Dr. Rubaiyat-E- Mortaz**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order



(Dr. Md. Delwar Hossain)

Additional Registrar-1

No. BMU/2025/7287 (13)

Date: 29/04/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Laboratory Medicine, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Rubaiyat-E- Mortaz**, Associate Professor, Department of Laboratory Medicine, BMU, Dhaka **with the request to submit her departure/arrival report in due time through proper channel.**
9. Dr. Md. Saiful Islam, Associate Professor, Department of Laboratory Medicine, BMU, Dhaka.
10. PS to Vice Chancellor, BMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/ (Administration)/(Research & Development) Treasurer, BMU, Dhaka.
12. P.O. to Registrar, BMU, Dhaka.
13. BMU web: www.bmu.ac.bd



Additional Registrar-1

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