



# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2024/5369

Date: 21/05/2024

## Office Order

**Dr. Susmita Islam**, Assistant Professor, Department of Gastroenterology of this university has been granted Ex-Bangladesh leave for **performance of Holy Hajj** in KSA. For this reason, she has been granted earned leave for 45 (Forty Five) days from 05/06/2024 to 19/07/2024 or from the date of availing of the leave. During this period Dr. Abdullah Al Shah Newaz, Assistant Professor of the same department will look after the duties of **Dr. Susmita Islam**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

*(Handwritten signature)*  
21/5/2024

(Prof. A.B.M. Abdul Hannan)

Registrar

No. BSMMU/2024/5369(14)

Date: 21/05/2024

**Copy forwarded for information and necessary action to:**

1. The High Commission/Embassy of KSA in Bangladesh.
2. The High Commission of Bangladesh/Embassy in KSA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Gastroenterology, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Susmita Islam**, Assistant Professor, Department of Gastroenterology BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Abdullah Al Shah Newaz, Assistant Professor, Department of Gastroenterology, BSMMU, Dhaka.
10. PS to Vice Chancellor, BSMMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/(Administration)/(Research & Development)/ Treasurer, BSMMU, Dhaka.
12. PO to Registrar, BSMMU, Dhaka.
13. Office Copy.
14. BSMMU Web: [www.bsmmu.edu.bd](http://www.bsmmu.edu.bd)

Registrar

*(Handwritten signature)*  
21/5/2024  
*Abdullah*