



# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2024/11205

Date: 05/12/2024

## Office Order

**Dr. Md. Morshed Alam**, Assistant Professor, Department of Otolaryngology & Head-Neck Surgery of this university has been granted Ex-Bangladesh leave to attend the " **International Conference on Otolaryngology-ENT Surgery**" to be held in Bali, Indonesia. For this reason, he has been granted earned leave for 06 (Six) days from 21/12/2024 to 26/12/2024. During this period Dr. Abirvab Naha, Assistant Professor of the same department will look after the duties of **Dr. Md. Morshed Alam**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(**Dr. Md. Delwar Hossain**)

Additional Registrar-1

No. BSMMU/2024/11205 (13)

Date: 05/12/2024

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Indonesia in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Indonesia.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Otolaryngology & Head-Neck Surgery, BSMMU, Dhaka.
6. Proctor, BSMMU, Dhaka.
7. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
8. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
9. **Dr. Md. Morshed Alam**, Assistant Professor, Department of Otolaryngology & Head-Neck Surgery, BSMMU, Dhaka **with the request to submit her departure/arrival report in due time through proper channel.**
10. Dr. Abirvab Naha, Assistant Professor, Department of Otolaryngology & Head-Neck Surgery, BSMMU, Dhaka.
11. PS to Vice Chancellor, BSMMU, Dhaka.
12. PS to Pro Vice Chancellor (Academic)/(Administration)/(Research & Development)/ Treasurer, BSMMU, Dhaka.
13. PO to Registrar, BSMMU, Dhaka.
14. BSMMU web: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)
15. Office Copy.

**Additional Registrar-1**