



# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2022/12151

Date: 05/12/2022

## Office Order

**Dr. Syeda Sayeeda**, Associate Professor, Department of Fetomaternal Medicine of this university has been granted Ex-Bangladesh leave for her **Family visit** in USA. For this reason, she has been granted earned leave for 35 (Thirty Five) days from 12/01/2023 to 15/02/2023 or from the date of availing of the leave (Not later than 20/01/2023). During this period Prof. Dr. Tabassum Parveen of the same department will look after the duties of Dr. Syeda Sayeeda.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Dr. Swapan Kumar Tapader)

Registrar (Incharge)

No. BSMMU/2022/12151 (13)

Date: 05/12/2022

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of USA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in USA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Fetomaternal Medicine, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/ Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. Prof. Dr. Tabassum Parveen, Department of Fetomaternal Medicine, BSMMU, Dhaka.
9. **Dr. Syeda Sayeeda**, Associate Professor, Department of Fetomaternal Medicine, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd.

Registrar (Incharge)