



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2024/3590

Date: 25/03/2024

## Office Order

**Prof. Dr. Shaheen Akhter**, Director, Institute of Paediatric Neurodisorder and Autism (IPNA) of this University has been granted Ex-Bangladesh leave to attend 18<sup>th</sup> International Child Neurology Conference "Footprints to Future" in South Africa. For this reason she has been granted leave (without pay) for 20 (Twenty) days from 04-05-2024 to 23-05-2024 or from the date of availing of the leave (Not later than 04/06/2024). During this period Dr. Syeda Tabssam Alam, DD(Admin), IPNA of this University will look after of her duty.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Order,

Sd/-

(Md. Abdul Alim)

Deputy Registrar

No: BSMMU/2024/3590/1(13)

Date: 25/03/2024

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of South Africa in Bangladesh.
2. The High Commission/Embassy of Bangladesh in South Africa.
3. Director General, Immigration and Passport, Dhaka
4. Director (IPNA), BSMMU, Dhaka.
5. Director (Finance & Accounts), BSMMU, Dhaka.
6. Director, Passport & Immigration, Hazrat Shahajalal International Airport, Dhaka.
7. **Prof. Dr. Shaheen Akhter**, Director, Institute of Paediatric Neurodisorder and Autism (IPNA), BSMMU, Dhaka with the direction to submit her departure/arrival report in due time through proper channel.
8. P.S. to Vice-Chancellor, BSMMU, Dhaka.
9. **Dr. Syeda Tabassum Alam**, Deputy Director (Admin), IPNA, BSMMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic / Admin /Research & Develop)/Treasurer, BSMMU, Dhaka.
11. P.O to Registrar, BSMMU, Dhaka
12. Office Copy.
13. University Website: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)

Deputy Registrar

25.3.24