

বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয়
Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/7973

Date: 15/05/2025

Substituted Office Order of Same Number and Date

Masuma Khanom, Daughter of Md. Shahjahan Biswas has been working Senior Staff Nurse of this University Hospital is hereby permitted to leave the country for **Join Hajj Medical Team 2025 in K.S.A.** For this reason she has been granted earned leave for 48 (Fourty Eight) days from **26/05/2025 to 12/07/2025** or from the date of availing of the leave (Not latter then 03/06/2025). During this period **Victoria Bachar Bijoya**, Senior Staff Nurse of this University Hospital will look after the duties of **Masuma Khanom**.

The University will not bear any financial liability either in local or foreign for this purpose.

By order,

Sd/-

(Mst. Nahida Akther)

Deputy Registrar.

No. BMU/2025/1973/1(15)

Date: 15/05/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of **Saudi Arabia** in Bangladesh.
2. The High Commission/Embassy of Bangladesh in **Saudi Arabia**.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BMU, Dhaka.
5. Director, Passport & Immigration, Hazrat shahjalal International Airport, Dhaka/Any other port.
6. Director (Hospital), BMU, Dhaka.
7. Director (Finance & Accounts), BMU, Dhaka.
8. Nursing superintendent of BMU, Dhaka.
9. P.S.to Vice chancellor, BMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic/Research & Development/Admin)/Treasurer, BMU, Dhaka.
11. P.O. to Registrar, BMU, Dhaka.
12. **Victoria Bachar Bijoya**, Senior Staff Nurse, BMU, Dhaka with the direction to Submit her departure/arrival report in due time through proper channel.
13. **Masuma Khanom**, Senior Staff Nurse, BMU, Dhaka.
14. University website – www.bmu.ac.bd.
15. Office copy.

Eina.
21.05.25
Deputy Registrar.

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