No. BSMMU/2022/9700   **Date: 22/09/2022**

Office Order

Dr. Ashim Kumar Biswas, Associate Professor, Department of Otolaryngology & Head-Neck Surgery of this university has been granted Ex-Bangladesh leave to attend the "**Training Program**" to be held in Singapore. For this reason, he has been granted earned leave for 06 (Six) days from 27/09/2022 to 02/10/2022. During this period Dr. Farhan Ali Razib, Associate Professor of the same department will look after the duties of Dr. Ashim Kumar Biswas.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Dr. Swapan Kumar Tapader)
Registrar (Incharge)

No. BSMMU/2022/9700 (13)   **Date: 22/09/2022**

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Otolaryngology & Head-Neck Surgery, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Ashim Kumar Biswas,** Associate Professor, Department of Otolaryngology & Head-Neck Surgery, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Farhan Ali Razib, Associate Professor, Department of Otolaryngology & Head-Neck Surgery, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

Registrar (Incharge)