



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2025/3506

Date: 05/03/2025

Office Order

Mohammad Asaduzzaman, Son of Md. Abdul Awal has been working Assistant Nursing Superintendent (own pay) of this University Hospital is hereby permitted to leave the country for **Umrah Hajj to Makkah & Modina, K.S.A.** For this reason he has been granted earned leave for 18 (Eighteen) days from 06/03/2025 to 23/03/2025 or from the date of availing of the leave (Not latter then 12/03/2025). During this period **Muslema Begum**, Assistant Nursing Superintendent (own pay) of this University Hospital will look after the duties of **Mohammad Asaduzzaman**.

The University or the Government of Bangladesh will not bear any financial liability either in local or foreign for this purpose.

By order,

Sd/-

(Mst. Nahida Akhter)

Deputy Registrar

No. BSMMU/2025/3506/1/(15)

Date: 05/03/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of K.S.A. in Bangladesh.
2. The High Commission/Embassy of Bangladesh in K.S.A.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BSMMU, Dhaka.
5. Director, Passport & Immigration, Hazrat shahjalal International Airport, Dhaka/Any other port.
6. Director (Hospital), BSMMU, Dhaka.
7. Director (Finance & Accounts), BSMMU, Dhaka.
8. Nursing superintendent of BSMMU, Dhaka.
9. P.S.to Vice chancellor, BSMMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic/Research & Development/Admin)/Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. **Mohammad Asaduzzaman**, Assistant Nursing Superintendent (own pay), BSMMU, Dhaka with the direction to Submit her departure/arrival report in due time through proper channel.
13. **Muslema Begum**, Assistant Nursing Superintendent (own pay), BSMMU, Dhaka.
14. University website – www.bsmmu.ac.bd.
15. Office copy.

Gina
05.03.25
Deputy Registrar

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