



# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2025/3385

Date: 03 /03/2025

## Office Order

**Dr. Jannatara Shefa**, Lecturer, Department of Public Health & Informatics of this university has been granted Ex-Bangladesh leave to visit USA for her personal reason. For this reason, he has been granted earned leave for 16 (Sixteen) days from 29/03//2025 to 13/04/2025. During this period Dr. Md. Maruf Haque Khan, Assistant Professor of the same department will look after the duties of **Dr. Jannatara Shefa**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Dr. Md. Delwar Hossain)

Additional Registrar-1

No. BSMMU/2025/3385 (13)

Date: 03 /03/2025

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of USA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in USA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Public Health & Informatics, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. Dr. Md. Maruf Haque Khan, Assistant Professor, Department of Public Health & Informatics, BSMMU, Dhaka.
9. **Dr. Jannatara Shefa**, Lecturer, Department of Public Health & Informatics, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Academic)/ (Administration)/ (Research & Development)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. Office copy.

Additional Registrar-1

Asiabi