



# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2022/4850

Date: 18/05/2022

## Office Order

**Prof. Shaheen Akhter**, Department of Paediatrics Neurology and Director, Institute of Paediatric Neuro Dis-order and Autism (IPNA) and Dean, Faculty of Paediatrics of this university has been granted Ex-Bangladesh Leave for her **Personal Visit** in Singapore. For this reason, she has been granted earned leave for 08 (Eight) days from 19/05/2022 to 26/05/2022 or from the date of availing of the leave. During this period Dr. Syeda Tabassum Alam, Associate Professor, of the same department and Prof. Mohammad Hossain, Dean, Faculty of Surgery will look after the duties of Prof. Shaheen Akhter and Director, Institute of Paediatric Neuro Dis-Order and Autism (IPNA) and Dean, Faculty of Paediatric of this university respectively.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

Sd/-

(Dr. Swapan Kumar Tapader)

Registrar (Incharge)

No. BSMMU/2022/4850 (14)

Date: 18/05/2022

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. **Prof. Shaheen Akhter**, Department of Paediatrics Neurology and Director, Institute of Paediatric Neuro Dis-Order and Autism (IPNA) and Dean, Faculty of Paediatric BSMMU, Dhaka **with the direction to submit her departure/arrival report in due time through proper channel.**
6. Prof. Mohammad Hossain, Dean, Faculty of Surgery, BSMMU, Dhaka.
7. Chairman, Department of Paediatrics Neurology, BSMMU, Dhaka.
8. Dr. Sayeda Tabassum Alam, Associate Professor, Department of Paediatrics Neurology, BSMMU, Dhaka.
9. Director (Finance)/ Director (Hospital)/ Director (IT Cell), BSMMU, Dhaka.
10. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
11. P.S. to Vice Chancellor, BSMMU, Dhaka.
12. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
13. P.O. to Registrar, BSMMU, Dhaka.
14. BSMMU Web : www.bsmmu.edu.bd

Registrar (Incharge)