



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BSMMU/2021/ 12908

Date: 26/12/2021

Office Order

**Md. Rezaul Karim**, Office Assistant (Personal Assistant to Proctor), Proctor Office of this University has been granted Ex-Bangladesh leave for his personal visit in India. For this purpose, he has been granted earned leave for 03 (Three) days from 27/12/2021 to 29/12/2021 or from the date of availing of the leave. During this period **Md. Mamun Hossain**, Office Assistant of the VC Office will look after the duties of **Md. Rezaul Karim**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

(Dr. Shaikh Abdullah Al Mamun)  
Deputy Registrar

NO-BSMMU/2021/ 12908 (15)

Date: 26/12/2021

**Copy forwarded for Information and necessary action to:**

1. The High Commission/Embassy India in Bangladesh.
2. The High Commission/ Embassy of Bangladesh in India.
3. Proctor, BSMMU, Dhaka.
4. Director General, Passport & Immigration, Dhaka.
5. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
6. Director (Finance/Hospital), BSMMU, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
9. P.S. to Vice-Chancellor, BSMMU, Dhaka.
10. P.S. to Pro-Vice-Chancellor (Research & Development /Administration/Academic)/Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. **Mr. Md. Rezaul Karim**, Office Assistant (Personal Assistant to Proctor), Proctor Office, BSMMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.
13. **Md. Mamun Hossain**, Office Assistant, VC Office, BSMMU, Dhaka.
14. Office Copy/Personal file.
15. BSMMU web: [www.bsmmu.edu.bd](http://www.bsmmu.edu.bd).

Deputy Registrar