



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয় Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2020/1498

Date : 04/02/2020

Office Order

Dr. Md. Mostafa Reza Research Assistant Department of Otolaryngology & Head Neck Surgery of this University is hereby permitted to leave the Country for **Personal tour in Singapore**. He has been granted earned leave for **07 (Seven)** days from **06/02/2020 to 12/02/2020** or from the date of availing of the leave. During this period **Dr. Syeda Sharmin Jamal** Consultant of the same department will look after the duties of **Dr. Md. Mostafa Reza**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

-- s/d --

(Dr. Mirza Naheeda Hossain)

Deputy Registrar

No: BSMMU/2020/1498/1(13)

Date : 04/02/2020

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of **Singapore** in Bangladesh.
2. The High Commission/Embassy of Bangladesh in **Singapore**.
3. Director General, Immigration and Passport, Dhaka.
4. Chairman, Department of Otolaryngology & Head Neck Surgery, Bangabandhu Sheikh Mujib Medical University, Shahbag, Dhaka.
5. Director (Hospital), Bangabandhu Sheikh Mujib Medical University, Dhaka.
6. **Dr. Md. Mostafa Reza**, Research Assistant, Department of Otolaryngology & Head Neck Surgery, Bangabandhu Sheikh Mujib Medical University. Dhaka.
7. **Dr. Syeda Sharmin Jamal**, Consultant, Department of Otolaryngology & Head Neck Surgery, Bangabandhu Sheikh Mujib Medical University. Dhaka.
8. PS to Vice - Chancellor /P.S to Pro-VC (Research & Development)/ PS to Pro-VC (Admin)/PS to Pro-VC (Academic) / P.S to Treasurer, BSMMU.
9. Immigration Officer/Passport Officer Hazart Shahjalal International Airport Dhaka /any other port authority.
10. P.O to Registrar Bangabandhu Sheikh Mujib Medical University Dhaka.
11. P.A to Proctor Bangabandhu Sheikh Mujib Medical University Dhaka.
12. University website -**www.bsmmu.edu.bd**.
13. Office Copy.

Handwritten signature
04.02.2020

Deputy Registrar