

বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয়
Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BMU/2025/10110

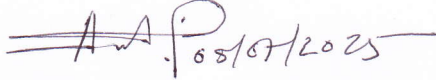
Date: 08/07/2025

Office Order

Refaya Mahmuda, Teaching Assistant, Department of Graduate Nursing of this University is hereby permitted to leave the Country for **personal tour in Malaysia & Singapore**. She has been granted earned leave for **09 (Nine)** days from **19/07/2025 to 27/07/2025** or from the date of availing of the leave (Not later than 07 days). During this period **Sabrina Momota Saima**, Teaching Assistant of the same department will look after the duties of **Refaya Mahmuda**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order



(Dr. Abu Md. Ahsan Firoz)

Deputy Registrar.

No: BMU/2025/10110/1(14)

Date: 08/07/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Malaysia & Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Malaysia & Singapore.
3. Director General, Immigration and Passport, Dhaka.
4. **Dean**, Faculty of Graduate Nursing, Bangladesh Medical University, Dhaka.
5. Director (Hospital), Bangladesh Medical University, Dhaka.
6. Director (Finance & Accounts), Bangladesh Medical University, Dhaka.
7. **Refaya Mahmuda**, Teaching Assistant, Department of Graduate Nursing, BMU, Dhaka.
8. **Sabrina Momota Saima**, Teaching Assistant, Department of Graduate Nursing, BMU, Dhaka.
9. PS to Vice - Chancellor /P.S to Pro-VC (Academic)/PS to Pro-VC (Admin)/ PS to Pro-VC (Research & Development)/P.S to Treasurer, Bangladesh Medical University, Dhaka.
10. Immigration Officer/Passport Officer Hazart Shahjalal International Airport Dhaka/any other port authority.
11. P.O to Registrar, Bangladesh Medical University, Dhaka.
12. P.A to Proctor, Bangladesh Medical University, Dhaka.
13. University website -www.bmu.ac.bd
14. Office Copy.



Deputy Registrar.