



No. BSMMU/2019/10016

Date: 17/09/2019

Office Order

Dr. Mohammed Abdus Sattar, Associate Professor, Department of Otolaryngology–Head & Neck Surgery of this university has been granted Ex-Bangladesh leave to attend the “**12th European Head and neck Course**” to be held in Amsterdam, Netherlands and attend the “**IFHONS World Tour 2019**” to be held in Leuven, Belgium. For this reason, he has been granted earned leave for 14 (Fourteen) days from 08/10/2019 to 21/10/2019. During this period Dr. Kazi Shameemus Salam, Associate Professor of the same department will look after the duties of Dr. Mohammed Abdus Sattar.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/10016 (16)

Date: 19/09/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Netherland/Belgium in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Netherland/Belgium.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Otolaryngology–Head & Neck Surgery, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Mohammed Abdus Sattar**, Associate Professor, Department of Otolaryngology–Head & Neck Surgery, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Kazi Shameemus Salam, Associate Professor, Department of Otolaryngology–Head & Neck, Surgery, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

Additional Registrar